

# Minutes of the Resort Village of Manitou Beach

## Regular Meeting of Council

### February 2, 2011

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**PRESENT**                      **DEPUTY MAYOR**                      Larry Zemplak  
   **COUNCILORS**                              Matt Knezacek  
      Fraser Murray  
      Ernie Kochylema

**ACTING**  
   **ADMINISTRATOR**                      Beverley Laird  
   **FOREMAN**                                      Keith Polley

**ABSENT**                              **MAYOR**                                      Eric Upshall

**CALL TO ORDER**      A quorum being present Deputy Mayor Larry Zemplak called the meeting to order at 7:00 P.M.

#### **AGENDA**

27/2011 Murray

“That the agenda be approved with the addition to Old Business:  
#2 Nu Inn.”

CARRIED

#### **DELEGATION**

Frank Franks with a group of 10 residents of the Resort Village of Manitou Beach addressed council regarding several issues that have been brought up at several meetings of ratepayers. The group asked for clarification as to what organizations control what parts of the resort village and what are the long range plans for improvements at the village so citizens are aware of time frames for these projects. The concerned citizens also would like to be better informed as to what the staff and council responsibilities are. Council answered each question to the delegates satisfaction and thanked them for coming and keeping the lines of communication flowing. The group left behind a questionnaire from Saskatchewan Ministry of Health requesting information about human exposure to Manitou spa waters. This questionnaire is available at the village office, will be posted on our website and included with the March utility billings.

Remi Boissonnault addressed council regarding issues that may arise with having 2 building inspectors. Touching on different styles of inspections could create conflict with property owners. Mr. Boissonnault also discussed how commercial projects are inspected and what the focus is for commercial inspections.

**MINUTES**

28/2011 Knezacek “That the Minutes of the last Regular Meeting of the Council of Resort Village of Manitou Beach held January 19, 2011 having been read be adopted as circulated.”

CARRIED

**REPORTS**

Foreman Keith Polley presented council with a new cost estimate from MDH Engineering for going further in the road berming and presentation material. One of the reject pumps shorted out and will need replacement and Mr. Polley shared plans to change the flow of Wellington Creek. Water usage reports for Watershed and the Annual Notification report for Environment and Consumers is well underway. Mr. Polley also reported on the possibility of opening up seven lots on Hayter Street for the village to sell. Foreman Polley then presented a Remove Trees Permit for council approval for civic address 100 Maclachlan Avenue.

29/2011 Kochylema “That the application to remove trees on lot 100 Maclachlan Avenue, submitted by Bill Mattick be approved.”

CARRIED

Acting Administrator, Beverley Laird submitted a written report detailing community hall heating costs, revised organizational chart and overtime policy. She also reported that Audit Confirmation letters have been sent to auditor. Mrs. Laird also gave a verbal report regarding grass cutting invoices being added to tax cards for collection, and a letter submitted from Ken Lanstrom’s lawyer regarding his request for a land tax cap of 42,500 square feet. Mr. Landstrom will also be submitting additional information regarding this issue at the next council meeting. (February 16)

Deputy Mayor Zemlak reported on attendance at a PARCS meeting and the organization is holding some upcoming workshops.

Councillor Kochylema reported on his attendance at the SUMA convention and found it very informative.

30/2011 Knezacek “That the Foreman, Acting Administrator and Council reports be accepted as presented.”

CARRIED

**NEW BUSINESS**

- 31/2011 Knezacek “That the SGI Insurance Policy be accepted for the year 2011.”  
CARRIED
- 32/2011 Zemlak “That the Acting Administrator’s bond be accepted for the year 2011.”  
CARRIED
- 33/2011 Kochylema “That C. S. Scrupski be appointed Auditor to audit the books for the year 2010.”  
CARRIED
- 34/2011 Murray “That Gord Krismer and Associates be appointed as the Board of Revision for 2011.”  
CARRIED
- 35/2011 Knezacek “That the Pasture Leases for Allen Miettinen and Martin Driedeger be renewed for 2011.”  
CARRIED
- 36/2011 Zemlak “That the Acting Administrator’s wage be increased by \$500 per month, effective January 1, 2011 and be reviewed in March 2011.”  
CARRIED
- 37/2011 Zemlak “To better accommodate the growing needs of the Resort Village of Manitou Beach council adopts the attached Positional Restructuring and Organizational chart.”  
CARRIED
- 38/2011 Murray “That council approves the Overtime and lunch breaks policy for management positions as attached.”  
CARRIED
- 39/2011 Murray “That the acting administrator proceed with the ordering of the Windows upgrade and the PayMate software for the office computer system.”  
CARRIED

**ACCOUNTS**

- 40/2011 Murray “That the list of Accounts for Approval totaling \$17642.66 attached to and forming part of these minutes, be approved for payment.”  
CARRIED

**CORRESPONDENCE**

41/2011 Knezacek “That the correspondence listed on the agenda, having been read now be filed.”

CARRIED

**ADJOURNMENT**

42/2011 Kochylema “That the meeting be adjourned time being 10:10 pm.”

CARRIED

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Mayor

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Administrator